Application for Admission

Explanation of Student Types

First-Time College Student: You are a first-time college student and plan to graduate from Chattanooga State with an academic degree.

Non Degree Seeking (Certificate): You plan to take credit courses and pursue a certificate.

Non Degree Seeking (Special): You plan to take one or more credit courses at Chattanooga State but are not pursuing a degree or certificate.

Transfer: You have attended another regionally accredited college and plan to graduate from Chattanooga State with an academic degree.

Transient: You are regularly enrolled at another college and, with your current college’s approval, wish to take one or more courses at Chattanooga State.

Early College: You are a high school student who wishes to take college credits for high school and college credit before graduating from high school.

College High School: You are a high school student who wishes to earn your high school diploma and associate degree at the same time.

Explanation of Degree Types

Associate of Applied Science Degree (AAS): You plan to graduate from Chattanooga State, enter the workforce, and not transfer to a 4-year institution.

Associate of Arts Degree (AA): You plan to graduate from Chattanooga State and transfer to a 4-year institution and major in a program that requires a foreign language.

Associate of Science Degree (AS): You plan to graduate from Chattanooga State and transfer to a 4-year institution and do not wish to take a foreign language.

Associate of Science Degree in Teaching (AST): You plan to graduate from Chattanooga State and transfer to a 4-year TBR (Tennessee Board of Regents) institution and major in elementary education K-6.

Associate of Fine Arts (AFA): You plan to graduate from Chattanooga State and transfer to a 4-year institution and major in a program that requires a foreign language.

Certificate of Credit: You plan to receive a certificate and enter the workforce.

Admission Checklist

Freshman

Application

Official high school transcript or GED/HiSET scores

Testing*: COMPASS or ACT/SAT scores

Proof of citizenship**

Additional requirements***

Non Degree Seeking (Certificate)

Application

Program acceptance if applicable: contact department for program information & testing requirements

Proof of citizenship**

Additional requirements***

Non Degree Seeking (Special)

Application

If under 21, submit an official copy of your high school transcript indicating completion with a regular diploma or official GED/HiSET scores.

Proof of citizenship**

Additional requirements***

Early College

Application

Official high school transcript

ACT/SAT scores

Additional requirements***

Transfer

Application

Official high school transcript or GED/HiSET scores

Official transcripts from all colleges attended

Check admission status to verify if COMPASS placement test is needed after transcripts have been evaluated

Proof of citizenship**

Additional requirements***

Transient

Application

Letter of good standing or equivalent documentation from your home institution. You must be in “good academic standing” as of your most recently completed term.

Unofficial transcripts may be required for registration purposes

Proof of citizenship**

Additional requirements***

TCAT (Tennessee College of Applied Technology)

Application

Official high school transcript or GED/HiSET scores (Individuals must be at least 18 years of age, 17 with high school diploma or GED/HiSET)

COMPASS test - All first-time TCAT students must take the TCAT COMPASS test (reading comprehension and pre-algebra) or submit acceptable ACT/SAT scores*

Proof of citizenship**

Additional requirements***

Complete a FAFSA for Wilder-Naifeh and Federal Financial Aid

*Testing: This requirement is waived if you have an associate degree or higher or have passed college level math and English at an accredited college. Official college transcripts are required. Test scores must be from within the last three years. If your ACT/SAT scores are over three years old, or you have never taken an ACT/SAT, you will be required to take the COMPASS placement test. Please call 423-697-4461 for the current testing schedule.

**Proof of Citizenship: Proof of citizenship/lawful presence is required for all applicants. Please include a legible copy of your driver license with your admission application or email a copy to esc@chattanoogastate.edu.

***Additional Requirements: Additional requirements may be added based on the information provided on your application or previous academic history.

- Immunizations: If you plan to attend full-time, you must provide immunization information: 1) MMR: two vaccinations, proof of immunity, or medical exemption, 2) Chicken pox: two vaccinations, proof of immunity, history of disease, or medical exemption, 3) Hepatitis B: Students under 18 years of age must submit the Hepatitis B Waiver form found on the Admissions website.

- International Students: Please contact Mary Knaff at mary.knaff@chattanoogastate.edu.

Applications for admission to Chattanooga State are accepted throughout the year.

For more information, go to www.chattanoogastate.edu

For admission questions, call 423-697-4401

For Early College/Dual Enrollment, call 423-697-4427

For Collegiate High (formerly Middle College High School), call 423-697-4492

For TCAT, call 423-697-4433

4501 Amnicola Highway • Chattanooga, Tennessee 37406-1097

Revised 9/14/bap
ASSOCIATE OF APPLIED SCIENCE (A.A.S.) CAREER PROGRAMS:

These programs prepare students for specialized careers. The majority of these programs are designed for the student who does not intend to transfer.

**Accounting Technology** ACCT NON

**ALLIED HEALTH**
- Dental Assisting * DENT NON
- Dental Hygiene ALHE DH
- Health Information Management * ALHE HLI
- Health Sciences HSCI NON
- Nursing * ALHE NU
- Physical Therapist Assistant * ALHE PHY
- Radiologic Technology * ALHE RAD
- Respiratory Care * ALHE RSP

**APPLIED SCIENCE**
- General Engineering (UTC) APS GENR

**APPLIED TECHNOLOGY MANAGEMENT** *
ATM NON

**BUSINESS**
- Business Entrepreneurship BUSN ENT
- Business Management BUSN MGM
- Business Office Management BUSN OMG
- Paralegal Studies PARA NON

**DIGITAL MEDIA DESIGN AND PRODUCTION**
- Game Art DMDP GM
- Graphic Design DMDP GD
- Journalism DMDP JO
- Media Technology DMDP MD
- Web Based Design DMDP WE

**ELECTRICAL/ELECTRONIC ENGINEERING TECHNOLOGY**
- Automated Controls EEET ACS
- Computer Systems EEET COM
- Solar Energy Technology EEET SOL

**ENGINEERING TECHNOLOGY**
- Chemical Engineering Tech ETEC CHE
- Civil Engineering Tech ETEC CIV
- Construction Engineering Tech ETEC CEN
- Design/ Drafting ETEC DDR
- Mechanical Engineering Tech ETEC MEC
- Motor Sports Engineering Tech ETEC MTR
- Non-Destructive Testing Tech ETEC NDE
- Nuclear Power Engineering Tech * ETEC NPO
- Radiation Protection Tech * ETEC RPT
- Quality Assurance/Quality Control Tech ETEC QAC

**ENGINEERING SYSTEMS TECHNOLOGY**
- Car Mechatronics * ESYT CAR
- Construction Management ESYT CON
- Engineering Systems Management ESYT ENS
- Industrial Technology ESYT IND
- Mechatronic Systems * ESYT MES
- Welding Engineering ESYT WEE

**FIRE SCIENCE TECHNOLOGY**
- Emergency Medical Care FIRA EMC
- Emergency Service Supervision and Administration FIRA ESS
- Fire Suppression FIRA FSP

- Human Services Specialist HSS NON

**INFORMATION SYSTEMS TECHNOLOGY**
- Database Management INSY DBM
- Game Programming INSY GMP
- Network Management INSY NET
- Web Programming INSY WPO

**Regents Online Program A.A.S. (www.rodp.org):** Additional fees are assessed—see Bursar website: http://www.chattanoogastate.edu/bursar/burfeesc.html

- Prof Studies Info Tech ROPS INF
- Criminal Justice Corrections CJUS COR
- Criminal Justice Law Enforcement CJUS LAW

**NON-DEGREE SEEKING #** S

**TRANSIENT STUDENT **
- Veterinary Technology * VETT NON

**ASSOCIATE OF ARTS (A.A.) UNIVERSITY TRANSFER**

- A.A. Transfer (General Studies) ATRN AAN
- Economics (ETSU) UTPA UECE
- Economics (UOM) UTPA UECH
- Economics (UK) UTPA UECK
- English UTPA UENG
- Foreign Language UTPA UFL
- History UTPA UHIST
- Mass Communication UTPA UMC
- Political Science UTPA UPS
- Psychology UTPA UPSY
- Sociology UTPA USOC
- Theatre Arts UTPA UTHA

**ASSOCIATE OF FINE ARTS (A.F.A.) UNIVERSITY TRANSFER**

- Music UTPF UMU

**ASSOCIATE OF SCIENCE (A.S.) UNIVERSITY TRANSFER**

- A.S. Transfer (General Studies) ASTR AST
- Accounting UTPS UAC
- Biology UTPS UBO
- Business Administration UTPS UBA
- Chemistry UTPS UCH
- Civil Engineering UTPS UCE
- Criminal Justice UTPS UCJ
- Economics (UTC) UTPS UCEB
- Economics (MITSU) UTPS UECD
- Electrical Engineering UTPS UEE
- Exercise Science UTPS UEX
- Information Systems UTPS UIS
- Mass Communication UTPS UMC
- Mathematics UTPS UMTH
- Mechanical Engineering UTPS UME
- Physics UTPS UPHY
- Political Science UTPS UPS
- Pre-Health Professions UTPS UPHP
- Pre-Professional Occupational Therapy UTPS UPOT
- Pre-Professional Physical Therapy UTPS UPTP
- Psychology UTPS UPSY
- Social Work UTPS USW
- Sociology UTPS USOC

**ASSOCIATE OF SCIENCE - TEACHING (A.S.T.) UNIVERSITY TRANSFER**

- Teaching TCH NONE

**TECHNICAL CERTIFICATES OF CREDIT**

These certificates are designed for short term training for immediate employment. Most are one year programs or certificates without intent to transfer to a four year university. Programs leading to Technical Certificates of Credit are offered in response to the training needs of area business and industry.

- Acting: Beginning * BEGA
- Acting: Intermediate * INTA
- Acting: Advanced * AVDA
- Acting: Professional * PROA
- CAD Technology CAD
- Cardiovascular Sonography * CVS

**Computed Tomography * # CTM**
- Dental Assisting * DENA
- Diagnostic Medical Sonography * DMS
- Emergency Medical Technician * EMTB
- Advanced Emergency Medical Technician * AEMT
- Emergency Medical Technician Paramedic * EMP
- Magnetic Resonance Imaging * MRI
- Office Systems Specialist OSSC
- Nuclear Medicine Technology * NMTC
- Paralegal Studies # PARC
- Pharmacy Technician * PHAR
- Radiation Therapy Technology * RTTC
- Supervision # SUPR

**TENNESSEE COLLEGE OF APPLIED TECHNOLOGY**

The majority of these programs are designed to be completed in one year. Please visit the TCAT offices for approval; some programs may have selective or wait-listed admissions processes.

**TN COLLEGE OF APPLIED TECHNOLOGY CERTIFICATES OF PROFICIENCY**

- Aesthetics VCAE
- CNC Technology VCNC
- Cosmetology Instructor Training VCYT
- Manicurist VCMC

**TN COLLEGE OF APPLIED TECHNOLOGY DIPLOMS**

TN College of Applied Technology students, who hold a diploma from a TCAT in an approved program, are eligible to receive undergraduate semester hours of advanced standing toward an Associate of Applied Science degree in Applied Technology or other specific programs.

- Air Conditioning & Refrigeration VCAC
- Automotive Technology VCAM
- Collision Repair VCAB
- Computer Operations Technology VCOT
- Cosmetology VCCY
- Diesel Equipment Mechanics VCDM
- Industrial Electricity YCIE
- Industrial Electronics YCER
- Industrial Maintenance Mechanics YCID
- Landscape & Turf Management YCLM
- Machine Tool Technology YCMT
- Massage Therapy * VCMC
- Medical Assistant * VCMA
- Motorcycle & Marine Engine Service Tech YCSE
- Practical Nursing * YCLP
- Surgical Technology * YCOR
- Tool and Dye Maint Tech VCTD
- Welding VCWD

* In addition to the Chattanooga State admission application, a separate program application is required.

# Program not eligible for financial aid - http://www.chattanoogastate.edu/financialaid
Please check:
First admission ( )
Re-admission ( )

APPLICANT INFORMATION

Social Security Number ____________________________________________
Birth Date: Month _____ Day _____ Year _____

Full Legal Name: (as shown on Social Security Card)
Last ___________________________________________ First _______________________
Middle _________________________________________ Jr., III, etc. ____________________
Previous Name(s) __________________________________________________________________

Permanent Address: (do not list a P. O. Box)
Street ____________________________________________________________________________
Apt. No. (Required) _________________
City __________________________________ State _______ Zip ____________ County _______
E-mail ____________________________________________________________________________
Home Phone ( ) _____________________ Cell Phone ( ) _____________________ Business Phone ( ) _________________

Mailing Address: (if different from permanent address)
P. O. Box__________________ Street ____________________________________________________________________________
Apt. No. (Required) _________________
City __________________________________ State _______ Zip ____________ County _______

Did you have an out-of-state address in the past 3 years? Yes ( ) No ( )

Emergency Contact:
Last Name______________________________________First_______________________________________Middle _______________________
Relationship ____________________________________
Home Phone ( ) _____________________ Cell Phone ( ) _____________________ Business Phone ( ) _________________

PREVIOUS SCHOOL INFORMATION

( ) High School Graduate - School Name ____________________________ Year Graduated _______
City __________________________ State _______ __ Diploma ___ Certificate ___ Diploma of Specialized Education
( ) GED/HISET - Year Received___________

LIST ALL PREVIOUS COLLEGES ATTENDED

Name of College City, State Dates Attended Degree Earned

______________________________ __________________________ ______ to ______ ______________
______________________________ __________________________ ______ to ______ ______________
______________________________ __________________________ ______ to ______ ______________
______________________________ __________________________ ______ to ______ ______________

Were you suspended or academically dismissed from the last college you attended?
Suspended: Yes ( ) Date __________________________ No ( )
Academically dismissed: Yes ( ) Date __________________________ No ( )

CLASSIFICATION

Area of Study
Program Code
Admission Type - Check One
( ) First-time College Student ( ) TCAT
( ) Non Degree Seeking ( ) Early College
( ) Transfer Student ( ) Collegiate High School
( ) Transient Student ( ) Re-admission

Term You Plan to Enter
( ) Fall
( ) Spring
( ) Summer
Year 20__________

– please continue to reverse side –
GENDER, ETHNIC ORIGIN, CITIZENSHIP

<table>
<thead>
<tr>
<th>Gender</th>
<th>Ethnic Origin</th>
<th>Citizenship</th>
</tr>
</thead>
<tbody>
<tr>
<td>( ) M</td>
<td>( ) Alaskan Native</td>
<td>( ) U.S. ( ) Yes ( ) No</td>
</tr>
<tr>
<td>( ) F</td>
<td>( ) American Indian</td>
<td>( ) If “No,” country of citizenship: ________________</td>
</tr>
<tr>
<td></td>
<td>( ) Other Pacific Islander</td>
<td>( ) Visa type or registration number ________________</td>
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<tr>
<td></td>
<td>( ) Asian</td>
<td>( ) Non-U.S. citizens must present Visa or Registration Card in person.</td>
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<tr>
<td></td>
<td>( ) Black or African-American</td>
<td>( ) White</td>
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</tbody>
</table>

Do you consider yourself to be of Hispanic, Latino or Spanish Origin? ( ) Yes ( ) No

SELECTIVE SERVICE INFORMATION

The State of Tennessee requires eligible male applicants to be registered with the Selective Service prior to enrolling in state colleges and universities. I am registered ( ) Yes ( ) No

I am not required to register with Selective Service because:
( ) I am female ( ) I am not yet 18 years of age ( ) I am 26 years of age or older
( ) I am not a United States citizen, permanent resident, resident alien or immigrant

You may register with selective service or check your registration status at http://www.sss.gov.

MILITARY INFORMATION

If applicable, please answer the following questions:
Are you a United States military veteran? ( ) Yes ( ) No
Are you active military? ( ) Yes ( ) No
Do you plan to use your VA educational benefits? ( ) Yes ( ) No
( ) I choose not to disclose military information.

LANGUAGE PROFICIENCY

Is English the first language you learned to speak and read? ( ) Yes ( ) No

Applicants whose native language is not English must satisfy language proficiency requirements.

IMPORTANT INFORMATION

The Tennessee Eligibility Verification for Entitlements Act (EVEA) became effective on October 1, 2012. The EVEA requires state public institutions of higher education to verify that persons seeking a “state public benefit” are either a “United States citizen” or “lawfully present” in the United States. Beginning with the Spring 2013 term, we are required to verify the citizenship or lawful presence of students who apply for admission to the college.

If accepted as a student at this institution, there are certain performance tests you will be required to take during your academic career. It is a requirement of admission that you agree to take any tests deemed necessary by the institution. In those instances where tests are administered by an external entity, you hereby agree for the results of such tests to be released to the institution. The purpose of this requirement is to comply with the State Legislature’s expressed intent that institutions regularly evaluate and improve instruction at all levels. If you are under twenty-one years of age and are required by institutional policy to complete COMPASS and/or ASSET exams, your scores on these tests and course placement may be reported to your high school for research purposes. Any test scores will be treated confidentially as required by law.

I understand that acceptance as a degree student requires submission of a copy of my official high school transcript or GED/HiSET scores, all official college transcripts, and ACT and/or placement scores.

I understand that withholding information requested on this application or giving false information may make me ineligible for admission to the College or subject to immediate dismissal without refund of fees. I certify that all statements given are correct and complete.

I understand that in the event the services of a collection agency or an attorney are required in order to collect the unpaid balance, I shall be responsible for payment of collection fees or attorney’s fees and court costs.

Signature ____________________________________________________________________________________
Social Security Number _________ / _________ / ____________

*Social Security number disclosure is voluntary for admission purposes; however, only the Social Security number may be used as an identifier for grants, loans, campus employment, and other financial aid programs according to federal regulations. If you do not wish to provide your SSN, you must complete a Refusal to Disclose SSN form. If you fail to furnish your correct SSN or ITIN to Chattanooga State, you are subject to a penalty of $50 unless your failure is due to reasonable cause and not to willful neglect. The student’s Social Security number will not be disclosed to individuals or agencies outside Chattanooga State, except in accordance with the institutional policy on student records.

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Chattanooga State Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools, (SAC), 1866 Southern Lane, Decatur, GA 30033-4097, phone (404) 679-4501.